

THE CLEVELAND MUSEUM OF ART

Department of Education

ANNUAL REPORT

INDEX

1944

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January 15, 1945

To : The Director
From : Curator of Education
Subject : Annual Report for 1944

For the Educational Department, 1944 has been a continuation of the struggle against increasing difficulties, largely due to the war. The most serious have been the lack of adequate full-time staff and the lack of adequate transportation from schools to the Museum. Staff members and their families have had more than their share of illness during the year. Those teachers and office workers who have carried on under such difficulties deserve all the more credit.

Under the heading of personnel, the retirement of Mrs. Dunn was the chief event and the greatest loss. Considering the extent to which Mrs. Dunn had carried the administrative work of the department on her shoulders, this loss might have been disastrous. That it was not, we owe to the fact that Mrs. Dunn foresaw every contingency and spent many months in carefully arranging for the wheels to go on smoothly. No attempt has been made to pick out a single successor to Mrs. Dunn, but the bulk of her responsibilities have been distributed among Mrs. Brown and Mrs. Wicks. The former, with the title of "Administrative Supervisor," is overseeing countless details in the office. Mrs. Wicks as "Supervisor of Children's work" coordinates a number of educational tasks. Mrs. Brown is for the present carrying on the supervision of motion picture activities. Mrs. Van Loosen has taken direct responsibility for the Saturday and summer

children's classes in drawing, which will be under Mrs. Wicks's general supervision. We have been fortunate in having these key people to rely on during this difficult transition.

Cepable additions to the staff toward the end of the year have been Mr. Alvarez (returning from a war job), Miss Church (assisting Mrs. Wicks in the suburban school classes), and Mr. Day (replacing Mrs. Bullis for Museum work with the Cleveland junior high schools). We still need a man to take Mr. Fox's place, and it is not surprising under war conditions that we have been unable to get the right one.

Visits from school classes during the week remain far below normal; partly because of transportation difficulties and partly because the school teachers are too overworked with extra wartime tasks to take the time for Museum trips. The demand for our teachers to visit the schools remains much higher than they can possibly fulfill. Contacts with the Museum are carried on through bringing out and showing a large amount of secondary material. Important work has been done by the staff in helping to work out curriculum changes affecting art instruction. Radio talks with slides of Museum objects have reached enormous numbers of classes simultaneously. The demand for circulating exhibits has been far more than Mrs. Ruggles could satisfy.

The Saturday classes have been remarkably well attended -- a decided change from the drop that was noted when we first went into the war. Apparently people have decided that this is one of the opportunities which their children must not miss, no matter how limited gasoline may be. Mrs. Van Loosen, Mrs. Myers, and others managing

this group have done an excellent job in coordinating a large group of part-time teachers, many of them new and untried. There are frequent changes in the Saturday staff and countless problems of scheduling, overcrowded classes, distributing and caring for materials, etc. But somehow the work goes on, and the exhibits at the end of the term show very gratifying standards of creative work. It is pleasant that the Trustees have been able to visit these classes during the fall.

So many children are staying over for lunch and the afternoon entertainment on Saturdays that caring for them has become a real task. This and the continued operation of the Junior Museum on Sundays fit into the general function of supervised recreation which the Department is emphasizing during the war years.

Activities for adults have had their ups and downs during the year. It becomes increasingly evident that the general public will usually not come out for highbrow art lectures unless an elaborate campaign is carried on, as in the case of the Edgar Wind lecture. It is a question whether this is worth the time and expense involved. More colorful and eye-filling programs, such as motion pictures and dancing, can always be counted on for good attendance. Travel and garden lectures with film illustrations are also popular.

Several of the new courses for adult members have been very well received, especially those on pictorial photography (Riggins and Landesman), ceramics (Moogo), and sketching (Travis). There is a persistent demand for opportunities to use one's hands in the Museum, instead of only looking and listening. We have gone a considerable way toward satisfying it in the past year by improved facilities for craft work, such as the electric kiln,^{electric} wiring for spotlights, etc.

Contacts with Western Reserve University have been kept alive by Miss Horton, Mrs. Marcus and myself on the Museum side, and by good friends like Finley Foster on the University side. Classes have been small as a rule, but the tie-up just established with the Mather College history department promises to bring a class of over two hundred at intervals through the year. A very important reorganization of the Adelbert College curriculum was made late in 1944. A full year's course on "The Arts in Modern Life" is now to be required of all students during the first two years. One third of this will be devoted to the visual arts, and will involve required work in the Museum galleries. This is a great step in advance for the development of art work and Museum contacts in the University.

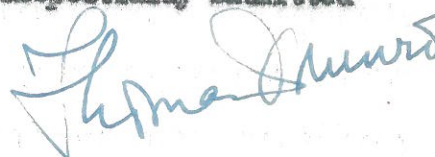
The "Exhibition of the Month" project has been carried on with considerably less than monthly changes. An exhibit on "Ways of Drawing Trees" and one on "Ways of Drawing Faces," were set up in the assigned alcove in Gallery I. Here again, the aim is to keep this type of activity alive rather than to do it justice.

An event of interest in September was the first annual convention of the American Society for Aesthetics, with headquarters at the Museum. This brought a number of out-of-town visitors for a three-day program of papers and discussion. During spring and fall, the local branch of the Society has held meetings. Although it meets in private homes, so many of its members are also members or employees of the Museum that it is almost an extension activity of the Museum.

Staff meetings have been interesting and profitable, on the whole. Several curators and others outside the department have given welcome assistance. By such means, the staff attempts to keep up the

quality of its work under adverse conditions. It is impossible to bring together the Saturday and weekday sections of the staff, but when possible the same talk is repeated at both meetings.

Respectfully submitted

A handwritten signature in blue ink, appearing to read 'Thomas Munro', with a long, sweeping horizontal line extending to the right.

Thomas Munro

Curator of Education

To: Curator of Education

From: Margaret F. Brown, Supervisor of Administration

Subject: Annual Report, 1944.

Educational
Office
Personnel
1944

This year as in the past there have been numerous changes in the personnel of the Educational Office. In January, Mrs. Luther began as assistant secretary. She was very efficient, but due to illness in her family resigned at the end of three months. In March we secured the services of Mrs. Phoebe Zimmerman for two days per week. During the summer, Mrs. Zimmerman and Miss Shipman were transferred to other departments. It was a sad blow to lose them for they were both valuable assistants. In the spring Miss Gisela Von Koschembaher came for a period of two months. In April Miss Evelyn Svec came and has shown herself to be very capable. She is doing very efficiently the school scheduling, set-ups, statistical reports and other work assigned to her. Miss Harding, in addition to her many other activities, also had charge of suburban, private and parochial school scheduling, and it is in this connection that we mention under "secretarial staff" her resignation in March to accept a position with the Educational Film Library Association in New York. Mrs. Ketler has returned and in addition to resuming some of her former duties has assumed much additional responsibility. Without Mrs. Ketler's work on the special payroll, lecture program copy and other assignments it would have been impossible for Mrs. Brown to have met many of the extra demands that come over her desk. Miss Pearlmutter came to the Department in July. She announced a few days ago that she is leaving about the end of January to study and work in New York. We should like to mention here Dr. Munro's secretary, Miss Myer. Her relationship to the entire Department is ~~very pleasant~~ ^{extremely} and we look forward to the summers when she works in

the Educational anteroom.

Teaching
Personnel

Both the school teaching staff and Saturday teaching staff have been covered in Mrs. Wicks' reports.

Administrative
Personnel

On November 1, Mrs. Dunn retired after having completed twenty-five years of service to the Museum. Mrs. Dunn has become Associate Curator Emeritus and is planning to visit us next summer and spend some time in her office which for this year is to remain as she left it.

The Louise M. Dunn Fund, now over \$2200.00, was given by many friends on the occasion of Mrs. Dunn's retirement. The income from this fund is to be used to carry on the warm, kindly human things for children which Mrs. Dunn liked to do.

Mrs. Dunn will be greatly missed not only by the Educational Department, but by the whole Museum and her many friends in Cleveland.

Some of Mrs. Dunn's responsibilities and duties have been redistributed among Mrs. Wicks, Mrs. Van Loozen and Mrs. Brown. Mrs. Wicks is Supervisor of Children's Work; Mrs. Van Loozen, Assistant Supervisor of Children's Work, and Mrs. Brown, Supervisor of Administration of the Educational Department.

Budget

Mrs. Dunn has managed the budget for the year. She reports that there were numerous reasons why we will "come out in the red" in many of the accounts. Since this is confidential, it will not be recorded here.

Sat. Classes and
Outdoor Sketch Classes

These are covered by reports from Mrs. Wicks and Mrs. Van Loozen.

Children's Work - including suburban, private and parochial schools, Sat. noon hour activity, Jr. Museum, etc., covered by Mrs. Wicks' report.

Circulating
Exhibits

see Mrs. Ruggles' report.

Club Activities
Public S

covered by Mrs. Munger's report.

Public Schools

Covered by Miss Horton's report.

Junior
Council

The Educational Department did not have quite so many contacts with the Speakers Bureau as in the previous year. (In 1943 they had given a number of short talks about the Thorne Rooms). Volunteers - some help has been given in research for the Art Index, also in securing additional names for club file. in foyer at north door Christmas tree/was trimmed by a committee from the Council - Educational Dept., decorations were used. Also at Christmas, play given by Hawken School was sponsored by the Council. Educational Dept., worked with committee members on arrangements, rehearsals, programs, etc.

Courses - Museum
Members - Adults

One of the new courses of 1944 was Pictorial Photography, by Miss Marie Riggins - average attendance sufficiently high to have this course offered again in second semester. Miss Riggins left for California - course offered to Mr. Landeman - has been very popular under his direction.

Clay Modeling and Ceramics, by Charles Mosgo very popular throughout the year. In October registration went up to 50 - more people than could be handled by one person in modeling studio - Harry Schulke brought in as assistant.

Creative Drawing and Painting - first part of year led by Mr. Fox. After his departure, taken over by Mr. Travis. In October registration for this went up to 45 - more than could be handled by one person - also too many for Theatre Arts Gallery where class meets - Miss Prudence Myer taken on as assistant to Mr. Travis.

Informal Talks on Music - Miss Doig, first semester - Mr. Blodgett, second semester; attendance in October up to 50 - this is higher than last year.

Know Your Museum - I.T. Prery and Marguerite Mungler - larger attendance than last year. Arts of China and Their Cultural Background, by Mrs. Marcus Representation in Art and Literature, by Dr. Munro and History of Handicrafts by Miss Horton - steady attendance throughout the semester. Saturday Sketch Club, by Mr. Chamberlin was carried on throughout the year with an average average attendance of 15.

The Modern Art of Home-Making, led by Gertrude Hornung and Victoria Ball, with occasional guest speakers. Registration was 45 - about 20 Waves in this class - six-week course. Many requests came in for repetition of this kind of course to be carried over a longer period of time so that so much material does not have to be crowded into one lecture.

Junior Council Sketch Class - led by Mr. Travis. Started at request of some members of Junior Council. Arranged to meet once a month on day of regular Council meeting. Registration at opening date in November was 12.

Auditorium Lectures

Statistics appear to be lower for this year than last, but this is not actually the case because in 1945, Air Corp Cadets' groups were included in with the lectures.

No comments will be made here regarding the individual lectures - these were covered in monthly reports up to September.

One observation made in regard to attendance - lecture on "Michelangelo's Sistine Ceiling", by Edgar Wind had attendance of 400 - unusually large for this kind of lecture - cards had been sent out to entire Museum Membership as well as to Print Club Members. Also, promotional work for this lecture by Mrs. Hornung.

Dance programs by Tei Ko very successful. It has been decided to invite Miss Ko to the Museum for another program next year.

Gallery Talks and Guidance

Attendance for gallery talks lower this year than last year. Staff suggests this is largely due to more programs being offered at 3:00 p.m., same hour as gallery talk. Most of the staff would prefer to give a gallery talk at some hour when auditorium program is not going on. Gallery guidance to be omitted in 1945 - fewer people than ever on staff can come for the entire afternoon on Sundays to do both gallery talk and guidance.

Council on World
Affairs

During the year we had three cooperative programs with the Council on World Affairs. Two interesting programs -- in March, program by Count Byron de Prorok, illustrated with motion pictures. In April, lecture and motion pictures on Iran, Cross-road of the Near East, by Brigadier General John Greely -- both programs over 350 in attendance. The third program, Brazilian National Holiday Program, arranged with the group on Inter-American Relations, was not quite up to usual standards -- consisted of film shorts obtained from the Public Library Film Bureau -- it is suggested that if another program of this kind is planned we put it on the basis of straight auditorium rental rather than cooperative event with the Department.

Auditorium
Rentals

Meetings with the Civil Air Patrol have been planned for once a month, beginning in November. These are, of course, not Educational activities, but are being mentioned here because the Educational Office must make the arrangements and have someone on duty when the meeting is going on. Ursuline College Commencement here in June -- NEOTA meeting in October. These rentals and auditorium events take (with the exception of the NEOTA) considerable time to arrange and/sometimes seem to be of little benefit to the Department for the amount of energy expended.

Respectfully submitted,

Margaret F. Brown,
Supervisor of Administration,
Department of Education.

THE CLEVELAND MUSEUM OF ART
Department of Education

To: Curator of Education

From: Katharine Gibson Wicks, Supervisor of Work with Children

Subject: Annual Report, Suburban, Private, Parochial Schools, 1944

STAFF OR-
GANIZATION

This last year, as in the preceding one, teaching has been controlled and limited by one factor--the staff, its changes and vicissitudes. Because of illness, Mrs. Van Loozen was away and did not return to work until February and then only on a part time schedule for many weeks; for the same reason, Mrs. Wicks did not return until the middle of March and she, also, was following a reduced program. Miss Harding, who had been drafted from her secretarial duties to teaching and was really very much needed, left the Museum in early March for a position in New York with the Educational Film Library Association. During these changes, it was the work with Secondary Schools which suffered the most. When fall came, Mrs. Van Loozen and Mrs. Wicks were both working full time, but Mrs. Van Loozen had been made Supervisor of Saturday Morning Drawing Classes so that much more of her attention had to go in that direction than formerly. In September, with the hope of bringing up the work with Secondary Schools, practically all of Miss Church's time--three days a week--went into teaching on that age level. The entire elementary schedule was carried by Mrs. Wicks and Mrs. Myers whose teaching periods cover but a day and a half a week. During the summer, due to the very sudden and tragic death of her husband, Mrs. Dorflinger who had been working almost full time, left Cleveland and went East, uncertain as to whether or not she would return.

When the years program was set-up in September, it was with the understanding that either Mrs. Dorflinger would return or, if she did not, her place would be filled. Classes were scheduled on that basis. Mrs. Dorflinger decided to remain in the East; her place was not filled, with the result that

every member of the teaching staff was extremely busy. Mrs. Dorflinger has been greatly missed, not only because of the excellent work which she did, but because of her exceptional charm of personality and her devotion to the Museum. She made an unique place for herself in the Department.

In November Mrs. Van Loosen was again ill and away for a couple of weeks; since that time she has worked half time or less. Miss Church left the Museum early in November because of illness in her family; she has not yet returned, but expects to begin a full time teaching schedule in January. Mrs. Wicks was the only remaining full time teacher, and in addition to various other duties has had to take over the Saturday work at various times, so that she has been unable to expand her teaching program as much as was needed. In this emergency, Mrs. Benetta Thompson Brudno, who happened to be in Cleveland this winter because she is working on her Master's thesis, was called in. Mrs. Brudno "grew up in the Museum"; she is familiar with its collections and ways of working. She has fitted in extremely well. It is hoped that, in view of uncertainties ahead, she can be retained for the spring months.

More fundamental than all of these changes, was the fact that Mrs. Dunn retired in October to become Associate Curator Emeritus and to take up her residence in California for, at least, many months out of the year. Mrs. Wicks was made Supervisor of Work with Children; Mrs. Van Loosen, Assistant Supervisor. Mrs. Dunn always maintained a strong, guiding hand on every phase of children's work. So well has she built its foundations, that even without her actual presence, if properly staffed, it can hardly help but go of its own momentum. But it is hoped that Mrs. Dunn may return in the summer and that the Department can have the benefit of her council and advice.

The one paramount need for this Division of the Educational Department is an increased staff and one which can be counted on for some degree of

permanency. Without this, not only can there be ^{no} ~~any~~ growth, but even more serious, contacts with school systems which have been built up painstakingly through the years at great expense and only as the result of persistent effort, are in danger of lapsing completely.

SECONDARY
SCHOOL
PROGRAMS

CLEVELAND
HEIGHTS
HIGH

As has been mentioned, the program with secondary schools suffered very greatly. In the spring months, Mrs. Van Loozen gave her course at the high school, one period lecture, one period for drawing; her subject was American painting. This culminated in a visit to the May Show and in portfolios of work from each student. During the fall the subject has been History of Costume. With marked success, Mrs. Bates has carried the correlation with various history courses in the High School. A limited number of courses as well as talks on various subjects were given in the Junior High Schools.

ELEMENTARY
SCHOOL
PROGRAMS

The elementary program has kept up very well due, first, to the fact that classes come to the Museum and have happened to fall mostly to Mrs. Wicks who, in turn, happened not to have her program interrupted as have other members of the staff, and due also to Assembly Talks in the schools which were given by Mrs. Myers, Mrs. Wicks, and last spring, by Mrs. Dorflinger and Miss Church.

This fall, Miss Scranton, Elementary Art Supervisor of Cleveland Heights who had been working for some time on writing a complete art curriculum for the elementary grades, was appointed as head of a committee to coordinate the entire art curriculum for the schools from the kindergarten through high school. The need for unification in this particular system and its importance can hardly be over-stressed. Mrs. Van Loozen has been made a member of the committee and will devote most of her time to the section having to do with secondary schools. Because she worked last year with Miss Scranton on the outline for elementary grades, Mrs. Wicks has sat in at several meetings this year which have dealt that phase. The fact that the Museum is not only getting written into the

curriculum but is actually having a voice in forming it, does, despite many handicaps, give some sense of accomplishment.

OTHER
SUBURBAN
SCHOOLS,
PRIVATE AND
PAROCHIAL
SCHOOLS

Contacts with these schools have been chiefly left to the initiative of these schools themselves and even then, by no means all requests could be met. Classes have come to the Museum from Laurel and Hathaway Brown and from Euclid and East Cleveland, but all too infrequently; a few outside talks have been given. At the moment, work is being done on letters to schools announcing the exhibition of Thorne Rooms, the American Series, which is to go on view in January. This will help, temporarily, to mend the break in a number of connections.

At the beginning of the school year, Mr. Slade became the new Superintendent of the Shaker Heights System. Twice in October he lunched with the Educational Staff, and had conferences with Dr. Munro. Apparently the art program is very much to the fore in his thinking. As soon as possible he is hoping to reinstate an active cooperation with the Museum.

Except during the May Show, few classes from the Catholic Schools visited the Museum; it has been impossible for staff members to give talks in the secondary schools as they did for many years. Last summer Mrs. Wicks had a conference with Sister Jeannette, formerly Art Supervisor in Cleveland, and now Head of the Art Department in the Catholic University in Washington. Sister Jeannette keeps an active interest in the Museum and in its connections with the parochial schools. Mrs. Wicks asked her if, in her opinion, the fact that so few groups, comparatively, came to the Museum was the result of having classes taken through the galleries by staff members of varying religious points of view who might be quite unaware of the interpretations which seemed most vital to the Sisters. Sister Jeannette thought that the chief difficulty lay rather within the school system itself, the tremendous problems due to the enormous size of the diocese, the scarcity of art supervisors, etc. However,

she did feel that the Catholic schools would respond much more easily to a Museum representative from their own system than to an outsider because the latter could never have the really necessary knowledge of the organization of parochial schools. She also said definitely that if ever, in the future, the Catholic Schools were to place any one in the Museum, even for say a day a week, the representative should be a lay person rather than one of the Sisters because the Sisters are subject to too many restrictions on their activities.

EXHIBITIONS

The only reason for mentioning exhibitions in this particular report is that some are especially outstanding from the point of view of children and young people. The Fashion of Seven Wars, January and February, was one of these. In March came the wonderful exhibition, Twenty Centuries of Silk Weaving; it was astonishing how this appealed even to quite little children and even to boys. Next, the ever popular May Show. In June, The Prentiss Collection was opened, to close only the tenth of this month. It has been a revelation, not only because of the high quality of the material and its charm to the eye, but because it seemed to give a sense of the possibilities of spacious living which fascinated the young of this day. In October and November the Life War Art Show held first place. Then came the Islamic Exhibition which proved to be of the utmost importance to the staff. Outside groups, also, responded to it with a kind of wonder, from the very young, attracted chiefly by the color and associations with tales from the Arabian Nights, to those of the most sophisticated view point. In the Junior Museum, from August until December, drawings from Outdoor Sketching Classes were on view. The children found them of the greatest value as did teachers and to a surprising extent, the casual visitor.

Respectfully submitted,

Katharine Gibson Wicks.

THE CLEVELAND MUSEUM OF ART
Department of Education

To: Curator of Education

From: Katharine Gibson Wicks, Supervisor of Work with Children

Subject: Annual Report, Children's Activities - other than Week-day and Saturday
Classes, 1944

SATURDAY
AFTERNOON
ENTERTAINMENTS

Up to the new year, Mrs. Dunn planned the Saturday Afternoon Entertainments; Mrs. Wicks is to take this over from January to the closing date, the first week in May. Outstanding in the fall programs were two beautiful marionette plays given by pupils from Fernway school, Shaker Heights. These were only made possible because of the excellent cooperation of the school. Teachers and parents helped bring the marionette stage and set it up. Mrs. Brown has made excellent selections of film, perhaps the most striking was Elephant Boy, but the children were delighted with Swiss Family Robinson which had to be procured at the last moment. Mr. Combes' talk on Cartoons kept the ^{audience} ~~children~~ in a gale of laughter and at the same time made them realize that there is more in funnies than meets the eye. The Christmas Program by Children of the Saturday Morning Drawing Classes at which they demonstrated the making of their original Christmas decorations and put up an exhibition of Christmas drawings, was most successful and was very skillfully directed by Mrs. Van Loosen. Never have we had drawings of a greater uniformity of excellence. Mr. Day's were fine examples of what may be expected of the Advanced Group.

The problem of selecting programs for the children is not a simple one. On the one hand the budget is so small that it is impossible to procure the best professional programs for children even when they are obtainable; and on the other, the shortage of help in the Superintendent Department is such that the best things from the schools cannot be brought to the Museum because of the time and labor involved. It is hoped that some of the difficulties may be worked out. If ever in a community there was need for wholesome occupation for children on Saturday afternoons, it is now.

NOON
HOUR
GROUP

The Noon Hour Group has become an activity of, at times, staggering proportions. Children from the Saturday Morning Classes bring their lunches in order to "stay for the show." There have been as many as one hundred and seventy-five; it rarely drops below ninety. To meet this situation, Miss Church was taken off a half day's teaching last year. She organized the group very well, indeed. This fall she could not be spared from the week-day needs. After a number of unsuccessful efforts to solve the problem, Mrs. Benetta Brudno was brought in. She is entirely familiar with the Museum, having been on the staff for many years during her last years in high school and her college years. She is a graduate of the School of Social Science in the field of Group Work, so is an ideal person. It was most interesting to see how the children responded to trained handling. It is a long wait—for the youngest from eleven-thirty until two; the children are all ready for action and there is no adequate room for any activity. Mrs. Brudno has worked around this impasse extremely well. It seems almost certain that this is not just a war-time emergency. The Museum has established itself as an all-day center for children and young people. They enjoy coming and will undoubtedly continue to. If this proves to be the case, the need of such a trained worker as Mrs. Brudno will always be acute. This is particularly so because the only assistants available for the noon-hour are young and inexperienced. Mrs. Brudno is setting up an informal training course which will be of great value in equipping these young people to meet the situation.

SATURDAY
MORNING
DRAWING
CLASSES
and
CASES
FILE"

The writing of the report of work done in Saturday Morning Classes, the so-called "Syllabus" was again attacked by Mrs. Wicks last summer before she went on her vacation. Some progress was made. But it cannot be completed with any rapidity unless longer periods of time can be devoted to it. At the moment, hourly needs, take precedence. The same situation holds true for a file of notes or reports on children of which the Saturday teachers wish to keep a special record. Mrs. Wicks is also responsible for this. She has done some work on it, has had several

interviews, made a number of phone calls, and one home visit. But she has by no means kept up with the list of children about whom information is desired.

JUNIOR
MUSEUM

The Junior Museum has been kept open during the summer, Sundays and throughout the holidays. On Sundays it is especially popular. Miss Mildred Bickel is in charge. Children draw or read or play a few simple games. Miss Bickel also acts as an information center about the work of the Department and performs a much needed service in this capacity.

Appended is a list of the Talks to the Staff, the planning for which Mrs. Wicks is responsible in conference with Dr. Munro and Mrs. Van Loosen.

Respectfully submitted,

Katharine Gibson Wicks.

STAFF MEETINGS

Mondays

Jan. 10	Mr. Milliken	Majolica
Jan. 17	Mr. Francis	Roman Drawings
Jan. 24	Dr. Finley	
	Foster	Strawberry Hill
Jan. 31	Dr. Munro	El Greco Holy Fam. Exhibition of Month
Feb. 7	Mrs. Dorflinger	Glass
Feb. 14	Mr. Jeffery	Hazards and Hurdles on Ceramic Sculpture
Feb. 21	Miss Tallman	Review of Slides
Feb. 28	Mrs. Bullis	Wood Sculpture
Mar. 6	No meeting	
Mar. 13	Miss Horton	Books on Textiles in C.M.A. Library
Mar. 20	Mrs. Van Loozen	Textiles
Mar. 27	Miss Prasse	Keller Prints
Apr. 3	No meeting	
Apr. 10	Mrs. Hornung	Two Renoir Ptg.
Apr. 17	Mrs. Munger	Two West Ptg.
Apr. 24	Dr. Munro	Children's Drawings
May 1	Dr. Munro	Children's Drawings
May 8	Mr. Milliken	May Show
Oct. 16	Dr. Munro	Exhibition of Month
Oct. 23	Mr. Gilbert	Life War Art Show
Oct. 30	Miss Plumley	Buffalo Schools
Nov. 6	Mr. Hollis	Islamic Exhibition
Nov. 13	Dr. Ettinghausen	Islamic Exhibition
Nov. 20	Mrs. Marcus	Manuscripts in the Islamic Exhibition
Nov. 27	Dr. Munro	Islamic Art
Dec. 4	Mrs. Ball	Thorne Rooms
Dec. 11	Mrs. Ball	Thorne Rooms
Dec. 18	Mr. Frary	Thorne Rooms
Dec. 25	No meeting	

Saturdays

Feb. 5	Dr. Munro	El Greco Holy Fam. Exhibition of Month
Feb. 12		
Feb. 19		
Feb. 26		
Mar. 4		
Mar. 11		
Mar. 18	Miss Horton	Books on Textiles in C.M.A. Library
Mar. 25	Mrs. VanLoozen	Textiles
Apr. 1	Miss Prasse	Keller Prints
Apr. 8	No meeting	
Apr. 15	Mrs. Hornung	Two Renoir Ptg.
Apr. 22	Mrs. Munger	Two West Ptg.
Apr. 29	Dr. Munro	Children's Drwgs.
May 6		
May 13	Mr. Milliken	May Show
Oct. 21	Mr. Gilbert	Life War Art Show
Oct. 28	Dr. Munro	Exhibition of Month
Nov. 4	Mr. Hollis	Islamic Exhibition
Nov. 11	Dr. Munro	Brice Collection
Nov. 18	Dr. Munro	Islamic Exhibition
Nov. 25	Staff Plans	for Christmas
Dec. 2		
Dec. 9	Dr. Munro	Ways to Give Gallery Talks
Dec. 16	Vacation	
Dec. 23	Vacation	
Dec. 30	Vacation	

(4)

THE CLEVELAND MUSEUM OF ART
Department of Education

To: Curator of Education

From: Dorothy Van Loozen, Supervisor of Children's Saturday Classes.

Subject: Annual Report, 1944

During January and February Mrs. Myers was in charge of all classes due to the illness of Mrs. Wicks. In March Mrs. Van Loozen took over, and this summer was put in charge of all drawing classes for children.

Attendance for Saturday Classes kept up very well last winter with the closing day and exhibition of Members Classes being well attended by families of the children. In the afternoon (May 6th) the children had their own annual entertainment, "We Draw, Dance, Sing" with an audience of 385. The boys and girls who made chalk drawings on the stage for this event were chosen by class vote. This was very successful inasmuch as the children considered it a great honor. Also, since the drawings were then put on exhibition in the Junior Museum there was ample opportunity for all to see them. At approximately the same time we were invited to display work in the window of the Central National Bank at Euclid Avenue and East 101st St. A group of Victory Garden Drawings made in the Gallery classes the previous summer was sent for this purpose. This exhibit also, was enjoyed by both parents and students. In fact, good or bad, the more drawings we exhibit, the better the students like it. The ideal situation would be to have a group of drawings on display at all times.

This summer the main event was the "Treasure Quiz", given to all children over 8 years of age. The Staff spent most of the summer on this but felt it was worth the time and trouble. The complete report of the "Treasure Quiz" is attached. Also, in the summer an exhibition of the work of the Special

Classes was put up in the Educational Corridor at the same time as the Outdoor Class Exhibit in the Junior Museum.

This fall, with extremely large attendance in all classes, a larger staff than ever before was needed. Following is a list of classes and staff with new teachers noted:

Gallery Classes

6-7	Mrs. Whittmore	
7-8	Miss Littell	(New. Taught in Lakewood during week)
9	Miss Hoffman	
10	Mr. Baker	(New. Teaches in Settlement Houses during week)
10-11	Mr. Scherer	
11	Mr. Bachtel	(Returned from South Pacific. Again teaches at East Tech during week)
12	Miss Bickel	
13 & over	Mr. Reid	

Special Classes

Junior	Mr. Vollman	(New Class. Too many specials for two groups)
Younger	Mr. Chamberlin	
Older	Mr. Day	

Members' Classes

Nursery Group	Miss Smolik	
6-7	Mrs. Eynon	
7-8	Mr. Shulke	(New. Student at Art School. Helped with noon group)
8-9	Mrs. Clark	(New. Formerly taught in Euclid)
9-10	Miss Goddard	(New. Teaches at Miles Park School during week. Also, a new class compose of the overflow from too-large classes)
10-11	Mrs. Wike	
12 & over	Mrs. Stitt	

In Charge of Supplies Mrs. Myers

Secretary Miss Svec

Assistants Mrs. Chessin, Miss Koncz, Miss Foster, Martin, Ann Meyers, Angela Smolik, Neil Furlong

Volunteer Assistants Approximately 14 'teen age girls.

With such a large staff it was imperative that some means of identification be used. Badges were used for this : blue for teaching staff, white for non-teaching staff, each complete with Cleveland Museum of Art and name of wearer. Small cellophane badges are used for class monitors. It also was necessary to adopt a new system of getting announcements to classes via teachers. A weekly bulletin serves this purpose. It is prepared by Miss Svec and Mrs. Van Loozen and delivered by Neil Furlong. Each teacher checks his name as announcements are made.

Attendance continued very large all fall. The new Special Class relieved some of the pressure from the Oldest Members Group; however, intermediate members groups continued to be so large that even the Overflow Class could not take care of all applicants. Registration was therefore closed and all extra names put on a waiting list. Even the Gallery classes had such a large attendance that it became necessary to temporarily close registration for these free groups.

At the close of the year every class concentrated on Christmas decorations and pictures. Members classes made tree ornaments, Specials and Gallery groups made pictures with a different version for each class. These were all displayed and described by the children in the Christmas Entertainment on Dec. 18th. Also, for the first time, the designs for the Christmas program were made by a student. One of the boys in the Older Special Class was delegated to do this. Also, from the Older Special Class a mounted drawing was chosen and sent to a former Museum student now in Grille Hospital. Meanwhile, the Younger Specials made individual Christmas cards which were sent to Mrs. Dunn. After the Christmas Entertainment all possible work was then put on display for the holidays; drawings in Junior Museum and in display case at North Entrance, decorated Christmas trees in the foyer.

Dorothy Van Loozen

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THE CLEVELAND MUSEUM OF ART

Report on Outdoor Sketching Classes, 1944

To: Dr. Munro

By: Dorothy Van Loosen

In many ways the classes have been better this year than ever before; from the standpoint of quantity as well as quality. Teachers and age levels were:

Tuesday and Thursday	6-7	Mrs. Eynon
	8	Miss Bickel
	9	Mrs. Myers
	10	Mrs. Wike
	11	Mr. Chamberlin
Wednesday and Friday	11	Miss Bickel
	12	Mrs. Wike
	13-14	Mrs. Van Loosen
	15 and over	Mr. Chamberlin

Mrs. Eynon was only here for four or five meetings inasmuch as she took her vacation at this time. Sally Treadway, her volunteer assistant, took charge of the class during Mrs. Eynon's absence. Sally did a very efficient job, but even so, it is undesirable to have any one of the teachers away for such a large block of time in the middle of such a short period as a five weeks' course. Miss Bickel was the only new member of the teaching staff but she did such good work that we hope to have her with us again next year. Mrs. Van Loosen was free on Tuesday and Thursday mornings to help wherever needed and act as a general "trouble shooter." The teachers all felt that this was helpful on these mornings when we had such large groups of young children, so we shall plan the same program for next year. At a luncheon during the last week of classes other plans were made by the teachers for next year. Mrs. Brown has the notes on these. Brief individual reports by the teachers on this year's work are attached to this report.

Jetta Hansen and Mercedes O'Toole were the assistants in charge of supplies. Mercedes stayed in the auditorium all morning, whereas Jetta went out to assist with the classes as assigned by Mrs. Van Loosen. All lunches brought by the children were checked in a basket which Mercedes and Jetta took to the picnic

tables at noon. In this way we were able to supervise the children from our classes who were staying for lunch in the park. Both Mercedes and Jetta are extremely capable and all the teachers agree that they are the best assistants we have ever had.

In addition to the two regular assistants we had a corps of volunteer assistants who were assigned to the teachers of the younger classes meeting on Tuesday and Thursday. These girls met with Mrs. Van Loosen for a brief training course at the beginning of classes so that each one clearly realized her exact duties. At a tea for these volunteers tentative plans were made for next fall. We hope to have these same girls with us, and will again have a training course for them.

This year the attendance was so large (243 on June 15), that it was necessary to close registration. At this time also, Miss Bickel's eleven-year-old class for Wednesday-Friday was formed from the overflow of the Tuesday-Thursday group. Next year we plan to have this same class and will close registration for all groups at the end of the first week. We hope this will eliminate overcrowding. Comparative statistics for 1942-1943-1944 are attached. A list of schools represented is also attached. This shows as wide a geographical area as usual.

Advance publicity was good: announcements were carried by the regular newspapers and by several suburban newspapers and pamphlets, photographs were used by the Press and the News, a radio talk was given at WHK by Mrs. Van Loosen on June 8, and the Museum had its regular mimeographed announcement sheet (sample attached). We again checked with all the children to find out how they knew of these classes and these summaries are attached.

This year the older groups again went to the Historical Museum Gardens. This trip has become the climax for the older groups; the Gardens are lovely, and the children do very good work there. Kodachrome slides of the classes are

being made by Mr. Godfrey, and an exhibition of drawings will be installed in the Junior Museum by Mrs. Van Loosen.

Respectfully submitted

Dorothy Van Loosen

Dorothy Van Loosen, Supervisor
Outdoor Sketching Classes.

Attached: Comparative statistics 1942-1943-1944

THE CLEVELAND MUSEUM OF ART

OUTDOOR SKETCHING CLASSES

Statistics of 1942

Tuesday	June 16	4	90
Wednesday	June 17	4	52
Thursday	June 18	4	92
Friday	June 19	4	46
			16
			280
Tuesday	June 23	4	104
Wednesday	June 24	4	59
Thursday	June 25	4	112
Friday	June 26	4	59
			16
			334
Tuesday	June 30	4	96
Wednesday	July 1	4	60
Thursday	July 2	4	81
Friday	July 3	4	56
			16
			293
Tuesday	July 7	4	86
Wednesday	July 8	4	66
Thursday	July 9	4	94
Friday	July 10	4	67
			16
			313
Tuesday	July 14	4	76
Wednesday	July 15	4	67
Thursday	July 16	4	86
Friday	July 17	4	67
			16
			296
			60
			1516

THE CLEVELAND MUSEUM OF ART

OUTDOOR SKETCHING CLASSES

Statistics of 1943

Tuesday	June 15	5	141	
Wednesday	June 16	3	76	
Thursday	June 17	5	167	
Friday	June 18	3	74	
			16	458
Tuesday	June 22	5	187	
Wednesday	June 23	3	83	
Thursday	June 24	5	178	
Friday	June 25	3	94	
			16	542
Tuesday	June 29	5	183	
Wednesday	June 30	3	76	
Thursday	July 1	5	171	
Friday	July 2	3	81	
			16	511
Tuesday	July 6	5	151	
Wednesday	July 7	3	78	
Thursday	July 8	5	168	
Friday	July 9	3	75	
			16	472
Tuesday	July 13	5	146	
Wednesday	July 14	3	73	
Thursday	July 15	5	151	
Friday	July 16	3	71	
			16	441
Tuesday	July 20	5	144	
Wednesday	July 21	3	73	
Thursday	July 22	5	137	
Friday	July 23	3	69	
			16	423
			96	2847

THE CLEVELAND MUSEUM OF ART

OUTDOOR SKETCHING CLASSES

Statistics of 1944

Tuesday	June 13	5	225		
Wednesday	June 14	3	117		
Thursday	June 15	5	243		
Friday	June 16	3	119		
				16	704
Tuesday	June 20	5	188		
Wednesday	June 21	4	115		
Thursday	June 22	5	205		
Friday	June 23	4	75		
				18	583
Tuesday	June 27	5	218		
Wednesday	June 28	4	127		
Thursday	June 29	5	178		
Friday	June 30	4	112		
				18	635
Wednesday	July 5	4	90		
Thursday	July 6	5	155		
Friday	July 7	4	97		
				13	342
Tuesday	July 11	5	139		
Wednesday	July 12	4	103		
Thursday	July 13	5	153		
Friday	July 14	4	95		
				18	490
				83	2754

THE CLEVELAND MUSEUM OF ART
Department of Education

To: Curator of Education

From: Ann V. Horton, Supervisor of Cleveland Public School Activities

Subject: Annual Report, 1944

In January, 1944, when Dr. Munro, Mr. Howell and Miss Horton met to consider trends in Cleveland Public School work, it was pointed out that there tend to be three separate museum programs instead of one more closely related department. Miss Horton stressed the fact that there is an unequal or unbalanced distribution of service giving one third "man power" to 100 elementary schools, one third to 21 junior schools and one third to 13 high schools.

Because of administrative regulations most museum visiting must be expected from the elementary teachers. More museum visiting might be promoted since we have the extension of a car line running from Lorain to Mayfield. About 20 schools are benefitted by this while 15 more have possible transportation from near by schools.

Miss Horton said that three teachers less tightly assigned to age levels and feeling more concern for Museum service than for individual programs would step up a better organized museum service to schools as well as giving better museum publicity. Often outstanding shows need a little selling to schools, for example only elementary classes or teachers made use of the year's big exhibit of silk.

As museum service for the year has fallen so definitely into three sections the following bears on each.

Elementary Work

Museum visiting from April to November increased.

Miss Horton maintains a slight service in helping teachers choose and use Museum's visual lending material particularly slides for follow up of radio lessons (picture appreciation).

26 radio lessons were given, January to December, and complete revision of sixth grade Radio series has been made involving search for material and seeing it through photographic studio. Since elementary radio is no longer controversial and hampered by committee revision it is being made a definite art experience for from 85 to 93 classes per week over a period of 26 weeks and the reports and follow-up are gratifying. It is considered not only tool for teaching children but a service of supervision of teachers methods of explaining art.

Miss Horton has carried out Mr. Howell's request for attention to special schools (M.D.'s - Sunbeam, Blossom Hill, and School for Deaf) has taken part in Western Art May Program and Central Ohio Educational Association's October meeting.

Junior High

From January to June the usual schedule of museum visiting was carried on. Some schools receiving much well planned work, others not scheduled at all.

8 radio lessons were given and well received. This phase of work is sponsored September to December by school headquarters since Mr. Day, coming new to the work, and giving one fifth time to elementary work cannot take on radio.

Mr. Day's work with classes in the Museum and in class rooms has been very much appreciated. He studies his field, serves it meticulously and considers working at several age levels an advantage. His interest and aliveness promise, I think, a definite contribution to museum work (nothing is perfunctory or casual). Mr. Howell has asked him to work out a program related to mathematics and is contemplating similar direction of his work to science, in cooperation with supervisors of each field. This work will probably be put in some form which the Visual Aids department can make available to the schools for class room use, thus freeing Museum teacher's subsequent activities for other experimental lessons.

Senior High School

Mr. Jeffery's good lessons to high school teachers are continued with about the same distribution of time (30-50) between art and other subjects.

He has taken on four junior schools working entirely with Art teachers there. No new or specific interests are ever mentioned by Mr. Jeffery as he considers his field/^{an} independent one.

He organized and directed the installation of the Regional Scholastic Exhibit which occurs in March. He made a contact with Grile Hospital to determine possible service of Cleveland Museum of Art to rehabilitation work.

Mr. Jeffery attended Western Arts to learn more of the Red Cross rehabilitation work and with Mr. Day aided definitely the conduct of the October meeting of N.E.O.T.A.

One special school, Jane Addams, falls to Mr. Jeffery's supervision. In the main his services go to the most alert teachers so are placed where most effective but even so Museum service to a high school teacher is regarded by her as something to be brought in and she assumes little responsibility for projecting Museum work beyond the point where everything is "ready to serve." This is no reflection upon our museum teaching but bears out the point that more service should be given to elementary teachers who are more inclined to follow-up.

Respectfully submitted,

Ann V. Horton

THE CLEVELAND MUSEUM OF ART
Department of Education

To: Curator of Education

From: Supervisor of Motion Picture Activities, Margaret F. Brown

Subject: Annual Report for 1944

PERSONNEL
CHANGES

The Friday and Sunday films for the first quarter of 1944 (January thru March) were selected by Mr. Fox before he left for California in February. February 1, Miss Harding was appointed Acting Supervisor of Motion Pictures and two days a week of her time was allocated to these activities. Unfortunately for the Department, on March 20, Miss Harding resigned to accept a position as librarian at the Educational Film Library Association in New York. Mrs. Brown was asked to take over the motion picture work. It is understood that this is a temporary arrangement until someone is appointed to take care of movies and assist in other ways in the Department.

CONTACTS,
SOURCES,
FILES

During the summer Mrs. Brown attended the joint meeting of the Educational Film Library and Visual Aids Conference of the Mid-western section of the NEA in Chicago. Through this meeting contacts were made with some of the Chicago distributors and manufactures of visual aids equipment. Visits were made to the Art Institute, Field Museum, University of Chicago Documentary Film Group, Bell and Howell, International Film Bureau and two or three distributors who handle films we might want to book. Many new lists and catalogs have been added to the film file and will be excellent additional source material for the cross-indexed file of suggestions for future programs. Because of insufficient time Mrs. Brown has had no opportunity to do any work on the files which, if they were properly organized, would facilitate the booking of programs.

Also, in August Mrs. Brown went to New York where she had enlightening and helpful conferences with Miss Akermark at the Museum of Modern Art, East and West Association, Brandon Film Company, and some other distributors.

In Cleveland there have been conferences with the Curator of Films at the Cleveland Public Library, Mr. Klein and later Mr. Frye at the Department of Visual Aids, Cleveland Board of Education, Academy Film Service and three or four other Cleveland distributors with whom films could be booked in an emergency.

PROGRAMS
OCT.-DEC.

The programs for October through December were selected mostly on the basis of a variety program of film classics, one that would appeal to the general public. The Count of Monte Cristo, the first program, had the largest attendance, about three hundred people having been turned away. In this series all the films were 16 mm., some of the prints were not very clear; also, in places the sound track was poor. We find that this is more apt to happen under conditions now than previously, because fewer prints are being made and are in almost constant use. From the personal reports of many people who came to all of the movies, we felt that it was a successful program and that perhaps the mechanical difficulties of which we were often aware did not disturb the general public so much as we might suspect.

The programs planned for children are much more difficult to select than those for adults. One of the reasons for this is the wide variance in ages of children coming to the entertainments. It is unfortunate that the same film has to be shown to the six and sixteen year old. The Museum of Modern Art feel that most of the films interesting to older children are not the ones to be especially recommended to children under ten.

AUDIENCE
SUGGESTIONS

At Mrs. Dunn's suggestion, it was announced at three of the programs that we would welcome suggestions from the audience regarding the kind of movies they would like to see at the Museum. 70 cards have come in listing about 130 titles. These titles range all the way from a few early films up to current

ones. They include some foreign titles (mostly French); some naming specific actors such as Garbo, Hepburn, Fairbanks, Chaplin, Dressler, Pickford, and the Marx Brothers. A few requests for certain types of films such as, documentary, action pictures, travelogues, nature films, abstract (those based on musical themes), and surrealist films made in France. It is felt that this kind of survey is of little value since all of the worthwhile titles mentioned were already in our file and no concrete ideas were suggested for a more serious study of the film. Judging from the large attendance of the movie programs the audience is apparently well satisfied with the selections. And, from the number of cards received, it is indicated that most of the people prefer to have the Museum choose the films.

SUGGESTIONS

It is felt that the suggestions made in Mr. Fox's report of last year ought to be briefly mentioned again so that they are not entirely overlooked. The cross-indexed file and the evaluation project are both essential if the movie activities are to be carried on efficiently. They have been completely neglected this year because of changes in personnel, and lack of time and help to carry on anything except the absolute essentials. Some effort should be made if possible to stimulate contacts with schools having film clubs, motion picture council group and other groups interested in cooperation. More film material is needed in our Library. In addition to these suggestions, there ought to be a man in Educational Department who is permitted to operate the motion picture projectors for preview purposes, class use, etc. If a man were in charge of motion picture activities he could probably take care of this as Mr. Fox used to do.

Note: Attached are lists of the films offered in connection with the various film activities; each title is listed according to types of program - Friday Evening programs, Saturday Programs, and Sunday Afternoon Programs.

Respectfully submitted,

Margaret F. Brown.

THE CLEVELAND MUSEUM OF ART

SUMMARY OF PROGRAMS
Motion Pictures
1944

	Total No. Programs	Total No. Showings	Total Attendance
Friday Programs	10	16	3804
Saturday Programs	11	11	3412
Sunday Programs	13	13	4462
Special Programs	<u>4</u>	<u>4</u>	<u>1177</u>
Total for year 1944	38	44	12,355

THE CLEVELAND MUSEUM OF ART

Motion Pictures
1944

Friday Film Programs

Date	Name of Film	Size	Sound Silent	Attendance
Mar. 10	CARNIVAL IN FLANDERS	16 mm.	Sound	197
Mar. 24	HALLELUJAH	16 mm.	Sound	30 2 p.m. 176 8 p.m.
April 21	THE GHOST GOES WEST	16 mm.	Sound	33 2 p.m. 210 8 p.m.
Apr. 28	GARDENS AND NATURAL SCENERY IN CEYLON AND INDIA by Edith Bane	16 mm. color	Silent	315
May 5	GARDENS OF ENGLAND, AMERICA, AND THE CARIBBEAN by Philip Noble	16 mm. color	Silent	166
Oct. 6	COUNT OF MONTE CRISTO	16 mm.	Sound	35 2 p.m. 610 8 p.m.
Oct. 13	GENERALS WITHOUT BUTTONS	16 mm.	Sound	45 2 p.m. 361 8 p.m.
Oct. 20	ELEPHANT BOY	16 mm.	Sound	70 2 p.m. 327 8 p.m.
Oct. 27	MADAME BOVARY	16 mm.	Sound	534
Dec. 15	THE GOOD EARTH	16 mm.	Sound	30 2 p.m. 166 8 p.m.

Ten programs; sixteen showings; total attendance 3504

THE CLEVELAND MUSEUM OF ART
MOTION PICTURES
1944

Saturday Films for Children

Date	Name of Film	Size	Sound Silent	Attendance
Jan. 8	FLORIAN	35 mm.	Sound	263
Jan. 22	THE THREE MUSKETEERS	16 mm.	Silent	484
Feb. 5	REMBRANDT	16mm.	Sound	329
Feb. 19	EIGHTEENTH CENTURY LIFE IN WILLIAMSBURG, VIRGINIA	16 mm. color	Sound	252
Mar. 18	THE LOW COUNTRIES: HOLLAND AND BELGIUM DUTCH TRADITION	16 mm.	Sound	275
Apr. 22	MORE GARDENS FOR VICTORY: GROWING THINGS FARM GARDEN YOUNG FARMERS DISNEY; GRAIN THAT BUILT A HEMISPHERE	16 mm.	Sound	183
Apr. 29	EVERYDAY LIFE IN INDIA, by Edith Bane	16 mm. color	Silent	184
May 20	BLACK BEAR TWINS AND OTHER ANIMAL FILMS	16 mm.	Sound	341
Oct. 21	ELEPHANT BOY	16 mm.	Sound	517
Nov. 25	SWISS FAMILY ROBINSON	16 mm.	Sound	350
Dec. 9	FLIGHT OF THE DRAGON AND OTHER CHINESE FILMS	16 mm.	Sound	254
Eleven programs; eleven showings; total attendance				3412

THE CLEVELAND MUSEUM OF ART

Motion Pictures 1944

Sunday Afternoon Programs

Date	Name of Film	Size	Sound Silent	Attendance
Jan. 23	THE THREE MUSKETEERS	16 mm.	Silent	423
Feb. 6	REMBRANDT	16 mm.	Sound	463
Feb. 13	NEWSREEL: PICTORIAL JOURNALISM by Charles N. Burris, Manager, Telenews Theatre	35 mm.	Sound	110
Mar. 5	WHERE AMERICA FIGHTS: FILMS ON THE SOUTH PACIFIC	16 mm.	Sound	408
Mar. 26	WHERE AMERICA FIGHTS: FILMS ON THE MEDITERRANEAN	16 mm.	Sound	317
Apr. 23	STRATFORD: HOME OF THE LEES	16 mm. color	Sound	293
Apr. 30	INDIA AND THE VALE OF KASHMIR by Edith Bane	16 mm. color	Silent	492
May 7	THE CHARM OF OLD NEW ENGLAND by Philip Noble	16 mm. color	Silent	420
Oct. 8	WEDDING OF PALO	16 mm.	Sound	378
Oct. 15	EDGE OF THE WORLD	16 mm.	Sound	386
Oct. 22	ELEPHANT BOY	16 mm.	Sound	517
Nov. 19	GAIN PARK THEATRE; ITS CONTRIBUTIONS TO THE CULTURAL LIFE OF CLEVELAND by Dina Rees Evans	16 mm. color	Silent	88
Nov. 26	WASHINGTON CATHEDRAL, by Ernest Stockton	16 mm. color	Sound	167

Thirteen programs; thirteen showings; total attendance 4462

THE CLEVELAND MUSEUM OF ART

Motion Pictures
1944

Special Showings

Date	Name of Film	Size	Sound		Attendance
			Sound	Silent	
Mar. 15	<i>Council on World Affairs</i> FOREIGN AFFAIRS COUNCIL Lecture by Count Byron de Prorok	16 mm.	Sound		425
Apr. 12	IRAN, CROSSROAD OF THE NEAR EAST, by Brigadier General John Greely - Foreign Affairs Council	16 mm. 35 mm.	Sound		542
Nov. 15	BRAZILIAN NATIONAL HOLIDAY PROGRAM by Inter-American Relations	16 mm.	Sound		350
Dec. 6	CIVIL AIR PATROL	16 mm.	Sound		60
Four programs; four showings; total attendance					1177

THE CLEVELAND MUSEUM OF ART
Department of Education

To: Curator of Education
From: Division of Circulating Exhibits, Ruth F. Ruggles
Subject: Annual Report, 1944

	<u>1945</u>	Thru Nov. only <u>1944</u>
Exhibits place, in cases	726	470
Gallery Exhibits, John Adams, Monticello	10	2
Objects lent for class room use	3171	3218
Paintings and framed prints	79	153
Mounted posters	179	122

Work of the division has been limited to what I could do myself, since, as in all other departments, little help has been available: during January a student one afternoon a week and part of Saturday mornings; during February and March a student three afternoons a week; from April 14th to September 1st no help at all; from October 1st through December, a student three afternoons a week. All of the students were young men from the School of Art. None drove or were well enough trained to take out exhibits alone.

It was most welcome news that Joseph Alvarez would come back to us. He came on September first and worked part time for about three weeks but had to give up on account of illness. Beginning November 20th, he came for about half time and since December 15th has been putting in practically full time. He has been cutting mats, mounting prints, lettering and doing other preparatory work which has had to be set aside for lack of help.

Mrs. Charlotte Bates, as in the last three years, has taken full charge of exhibits in four Euclid schools. She is especially to be thanked and praised since the family gasoline and her own time are so limited.

I have tried to cover what seemed the more essential demands and to attend to special requests as they were made, in themselves almost enough to keep one person busy. So many unexpected things come up and usually without warning.

Exhibits were placed fairly regularly in the Cleveland and suburban libraries, Case School, Fenn College, Cleveland College, several social settlements and several high schools in Cleveland and suburbs. Most of the elementary schools which made specific requests were taken care of. The routine placing of exhibits in many school cases month by month had to be omitted.

Organizations reached this year for the first time were: The Craft Studio of the Department of Social Science of W.R.U. which moved into new quarters in Euclid Hall. A case was provided for museum material. Exhibits have related directly to work being done by students. At Cleveland College several exhibits relating to a course in the History of Art were placed in two cases in main foyer, in charge of the Art Department, and exhibits of general interest, in cases in the lounge and the library, in charge of the library.

Lourdes Academy which opened a new building on Bridge Avenue recently has an active art department under an able teacher who is eager for all the exhibits we can place in their quite ample cases.

Work with Grile General Hospital. Shortly after the opening of the hospital, in May, Major Goldenberg, in charge of Rehabilitation and Miss Franciscus, head of Occupational Therapy were invited to a conference at the Museum, to discuss possible ways in which the Museum and the art teachers of the public schools might be of service.

A representative collection of craft work from the Lending Collection was shown them with the assurance that they might borrow freely from it. Miss Franciscus took some forty objects at that time and we have been in touch with her frequently since.

On a visit to the hospital I discussed with the librarian, Miss Dorothy Smith, plans for small exhibits of pictures in a corridor leading to the library. We

sent over a dozen loose-back frames belonging to the Educational Department and have held regularly changing exhibits as follows:

12 prints by contemporary American artists

6 Covarrubias maps: Pageant of the Pacific (Framed)

12 lithographs in color by Cleveland artists (industrial subjects)

16 original photographs by Edward Noel, Cleveland. These were borrowed from the artist to meet an interest in photography. Handled and framed by us.

8 reproductions of contemporary American paintings
Placed in corridor near Occupational Therapy, by request.

5 original water colors by Cleveland artists (Mary A. Warner)

There is one good place for a large picture, in the library. There we have used:

2 large color reproductions of paintings from the museum library
library files, in our frame

1 original oil: Keller, Returning from the Feria (Mary A. Warner)

Miss Smith reports that the men notice and comment on the pictures and that Col. Harden, taking visitors around, makes a point of speaking of Museum loans.

Among special activities were the arranging of several exhibits calling attention to the May Show. Groups of paintings were lent to two savings and loan associations (one in the South End, the other on the far West Side) by arrangement with William Ganson Rose, Inc., with whom we have cooperated in previous years.

An exhibit of work by Cleveland Artists and Craftsmen was placed in a window of the Central National Bank at Euclid and East 100 Street and another at the Women's City Club. Exhibits in several branch libraries during May also called attention to the Show.

Price Chamberlin featured May Show at Glenville High School by hanging fourteen Mary Warner and Lending Collection paintings in halls and art class rooms.

Providing paintings and framed prints for Alta House and Alta Branch Library, both newly decorated and reorganized to work with young people, consumed a good bit of time in planning with members of the two staffs and shifting paintings from other places in order to assemble a suitable group.

The same is true in regard to the lounge at Haydn Hall, Mather College, which was redecorated in February. The committee in charge came to us on short notice before an opening tea, to borrow pictures. The room required large ones. Somehow we produced them and helped hang them in time.

Student committees have made their own selections of paintings for the living rooms of several of the Mather Dormitories.

Service to staff members, who have been using the collection even more than formerly, requires considerable time, especially as there have been new teachers unacquainted with the material and not so able to help themselves as more experienced members of the staff. Mrs. Dorflinger, Miss Church, Mr. Day and teachers of the Saturday classes from time to time have needed a good deal of help. Mr. Day in particular has taken large groups of objects out to schools, Mr. Jeffery uses the collection constantly. Material which is taken out of course has to be packed and unpacked.

About 500 exhibits will have been placed this year: more than half as many as in our largest year when there was much more help. It is disheartening, however, to know how much has had to be given up and how many schools neglected. There has been no time for contacts with teachers, for planning or preparing new exhibits or acquiring even a little new material.

Respectfully submitted,

Ruth F. Ruggles.

PAINTINGS from the Mary A. Warner Collection and the Educational Lending Collection were lent to:

Libraries

Alta Branch

Carnegie West Branch

East 79th Branch

Lorain Branch

Union Branch

Lakewood Public Library special summer exhibit 7 pictures

Settlement Houses

Alta House

Council Educational Alliance

East End Neighborhood House

Goodrich House

Schools and Colleges

Case School

Fenn College 2 groups of 6 each

Glenville High School 14 during May

John Hay High School 2 groups in Art room

John Adams High School 7 in Social Room

Western Reserve University

Haydn Hall 7 in lounge

Music House

School of Nursing Library

Smith House

Thwing House

Tyler House

Y.M.C.A. Central

Miscellaneous

Bellefaire (Jewish Orphanage)

Grile General Hospital see detail report

U.S. O. Lounge

Women's City Club

Central National Bank

Provident Building and Loan Association

Southwestern Savings and Loan Association

} Exhibits to advertise
the May Show

FRAMED PRINTS were lent to

Adelbert College Lounge

Alta House

Collinwood Social Center

Council Educational Alliance

E. 105 House

Day Care Center

Nursery School

Grile General Hospital

Friendly Inn Branch Library

Hiram House

Thwing House, W.R.U.

Y. M. C. A. Cleveland Heights Branch
University Circle Branch

GIFTS TO EDUCATIONAL LENDING COLLECTION - 1944

Barstow, Adaline 1 piece lace, 3 pieces embroidery, American 19th century
Bole, Mrs. Benjamin 1 gold figure, Colombian, Pre-Columbian
Central Outdoor Advertising Company 107 posters
Clark, Henry Hunt 1 American Indian headdress, Pomo Tribe, early 20th century
Cooper, Dr. Bernard 3 groups metal figures made by the donor and Steve Genso,
American, contemporary
Day, Ronald 1 pottery horse, American, modern
Ille, Louise A. 1 costume doll, European, early 20th century
Lewis, N. Lawson 1 cut paper stencil, Japanese, 19th century
Mather, Mrs. W. G. 1 fragment lace, Brussels, late 19th century
McBride, Mrs. Malcolm 1 enamel and silver cross, Russian, modern prints, American
Prescott, Mrs. Charles collection of marionettes and accessories
Schulke, Harry 2 painted gourd bowls, Mexican, modern
Shackleton, Robert W. 3 etchings, American, contemporary
1 piece toile, English, 18th century
The Oscar W. Trapp Estate 2 silk tablecloths, Chinese, 19th century
Wagner, Esther 1 ivory fan, Chinese, early 20th century
Watkins, Mrs. C. J. 1 shadow play: Elephant Gay
Weatherhead, Mrs. A.J. 3 pottery jars, American Indian, Pre-Columbian
Weidenthal, Leo 1 etching, French, 18th century

PURCHASES

13 pieces pottery by Esther Sills
1 box with enamel plaque by Louise Morris
1 painted metal bowl, Pennsylvania Dutch

DIVISION OF CIRCULATING EXHIBITS

1944

	Exhibits	Staff	Objects lent Others	Total	Paintings	Posters
Jan.	54	284	141	425	10	28
Feb.	55	195	48	243	7	
Mar.	56	306	87	393	3	6
Apr.	58	248	76	324	37	11
May	43	253	106	359	11	
Jun.	30	62		62	32	
Jul.	26				3	
Aug.						
Sept.	62	208	56	264	35	42
Oct.	51	449	56	505	6	28
Nov.	55	592	51	643	9	7
Dec.	34	345	6	351	7	
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	504	2942	627	3569	160	122

(8)

THE CLEVELAND MUSEUM OF ART
Department of Education

To: Curator of Education
From: Marguerite Munger, Supervisor of Clubs
Subject: Annual Report for 1944, on work with clubs and other adult groups

The figures for 1944 are somewhat less than those for 1943 (which was an unusually heavy year), but 1944 was substantially better than 1942:

1944	3194
1943	4100
1942	2200

However, the nature of the work has changed somewhat, more time now being spent on courses planned specifically for certain organizations:

1. The Ophello Club as for some twenty-odd years, this time studying "Our Neighbors South of the Border". I have finally got them to the stage of working up and presenting reports which make up about half of the year's programs. I give the rest.
2. Two former Delphian groups (the Losia and Proto Chapters), which came here last year and the year before for lectures which supplemented their Delphian plan of study, have finished that course and have united to form a new organization, the Acanthus Club, which has come for a course on "The Home, Its Architecture and Interior Decoration", planned especially for them.
3. The Lakewood College Club, Fine Arts Division, is a newcomer as far as courses are concerned. They chose "Art Appreciation", presented in evening meetings, the first Friday of each month from October through May. Attendance is from 35 to 40 at each meeting, and includes a number of men. The latter have expressed interest in the Architecture which was the subject of the first several talks. (This suggests the consideration of Architecture as a topic for Auditorium lectures.)

4. Museum Saturday Mornings: "Know Your Museum" - I am giving more than half of this course of Mr. Frary's. More time is spent in the galleries and less on slides, than in previous courses for this group, and several members have expressed their approval of this handling.

There is some difficulty, however, in working around the groups of children in the galleries, Textile Room and corridors.

The above means that we are reaching fewer individuals but are working more intensively with those who come repeatedly.

The most popular single talk has been "The Christian Story in Art", which shows the varied ways a given subject has been treated in different periods and by different artists, and the origin and interpretation of some of the familiar motifs and ideas of Christian Art.

Talks outside the Museum were 21 with a total attendance of 1036, an average of 49. (Average of total talks, both inside and outside the Museum, was 23.)

The Thorne Rooms should give 1945 a good start, but how it will continue will probably be largely determined by transportation conditions.

Respectfully submitted,

Marguerite Munger
Marguerite Munger.

THE CLEVELAND MUSEUM OF ART
Department of Education

To: Curator of Education

Subject: Annual Summary for 1944 of "Other Activities" and "Remarks"

Some examples of other activities reported by teachers during the year were as follows:

Other Activities (item # 8 on Statistical Summary for Year)

- a) approximately 12 flower arrangements in the Museum.
- b) judged flower arrangements at Garden Center.
- c) judged poster contest.
- d) form letters and announcements sent out--May Show, Thorne Rooms, Saturday entertainments, etc.
- e) prepared Scholastic Regional Exhibit.
- f) assisted Cleveland Heights Board of Education in working on new curriculum.
- g) exhibitions in Educational Corridor and Junior Museum--outdoor sketching classes, advanced drawing classes, exhibition of Christmas drawings, members' classes, open gallery classes.
- h) arranged First Annual Meeting of American Society of Aesthetics in connection with Advancement of Science Convention--several sessions and luncheon held Museum.
- i) radio talks by staff members--51 given during year.
- j) assistance given to out-of-town visitors from other institutions, concerning work of the Educational Department.
- k) arranged Youth Victory Exhibit of Garden Drawings for Garden Center--also for Central National Bank Window display.
- l) planned and installed exhibition showing American Ceramic Costume Figures and Costume Prints for Cleveland Heights High.
- m) judged portfolios made by students of American costume design.
- n) visited end of year art exhibits at various schools.
- o) attendance at Western Arts Convention in Detroit.
- p) Treasure Quiz planned and given to Saturday Classes in the summer.

Remarks (item # 9 on Statistical Summary for Year)

- a) statistics for visits to Museum of children's classes were down this year, partly due to difficulties of transportation.
- b) visits to some of the schools were down this year--partly due to illness of some staff members and long periods of absence.
- c) Museum adult course attendance higher--more interest seems to be shown in craft classes such as sketch club, modeling, and photography.
- d) only one or two conventions this year--due to government request for curtailment of travel.
- e) Educational office arranged auditorium rentals--civil air patrol meetings, Ursuline College recital, Ursuline College commencement--statistics for these events not counted in Department report.

THE CLEVELAND MUSEUM OF ART
Department of Education

COMPARATIVE REPORT OF ATTENDANCE FOR 1943 AND 1944

I. WORK WITH ADULTS

	1943		1944	
<u>In Museum</u>	<u>Grps.</u>	<u>Attend.</u>	<u>Grps.</u>	<u>Attend.</u>
1. Aud. Lect. & Mot. Pict. Prog.	87	17024	63	14795
2. Courses & Other talks or prog.	559	13673	486	11776
3. Staff Meetings	44	855	48	933
4. Gallery Talks	37	1862	31	1390
<u>Totals</u>				
1. Total Adults in Museum	727	33414	628	28894
2. Total Adults outside Museum	218	9254	152	6148
3. Total Adults in and outside Museum - - -	947 - - -	42668	780 - - -	35042

II. WORK WITH CHILDREN

<u>School Talks in Museum</u>				
1. S.P.P. Staff-conducted	308	8219	259	6919
2. Cl. Pub. School Staff-cond.	146	4672	175	5489
3. Self-conducted Groups	87	3735	38	895
<u>School Talks outside Museum</u>			472	3308
1. S.P.P. Staff-conducted	1439	39024	597	19169
2. Cl. Pub. School Staff-cond.	979	35785	876	31136
3. Self-conducted-prepared Groups	329	9413	314	9976
	2747	84222	1697	60281
<u>Saturday and Sunday Classes</u>				
1. Sat. Members' Classes	179	4436	225	5284
2. Sat. Open Drawing Classes	254	7468	315	8932
3. Sat. Advanced Drawing Classes	71	1108	93	1618
4. Sunday Open Classes*			51	1694
			694	17528
<u>Saturday P.M. Entertainments</u>	29	6365	31	9346
<u>Summer Drawing Classes</u>	96	2847	92	2754
<u>Totals</u>				
Total Children in Museum	1170	38850	1279	42931
Total Children outside Museum	2747	84222	1787	60281
Total Children in and outside Museum - - -	3917 - - -	123072	3066 - - -	103212

GRAND TOTAL ATTENDANCE - - - - - 4862 - - - - - 165750 3846 - - - - - 138254

* Sunday Open Class statistics were not recorded in 1943.